

**Teacher Education
Department Meeting Minutes
November 4, 2014, 12:15 – 1:30 pm
MEP 204**

Meeting chaired by: Shawn Faulkner

Minutes by: Cortney Hill

Members Present: Patti Bills, David Childs, Kimberly Clayton-Code, Brian Collier, Chris Cook, Steve Crites, Mike DiCicco, Shannon Eastep, Jaesook Gilbert, Sue Griebing, Cortney Hill, John Huss, Missy Jones, Sarah Kasten, Bianca Prather-Jones, Porsha Robinson-Ervin, Sara Runge, Lynne Smith, Sylvia Smith, Jonathan Thomas, Brandelyn Tosolt, Stephen Walker, Kim Yates.

Members Absent: Doug Feldmann (ex.), Joan Joseph (ex.), Beth McCubbin (ex.), Lenore Kinne (ex.), Ellen Maddin (ex.), Jill Niemeyer (ex.), Kari Perkins (ex.), Tammie Sherry (ex.)

Informational Items

- Elaine Perkins: Textbook ordering
 - Elaine passed out information material for ordering textbooks for the upcoming semester. She asked that any comments, concerns or questions be sent to her over the next few weeks.
- Carol Ryan: Program data review
 - Dr. Ryan went over the program data from EPSB that was attained last year, as well as NKU's teacher education data dashboard.
 - Faculty members were asked to begin thinking about program assessments from the EPSB review, with an ideal start date of the fall of 2015.
 - The replacement for Justin Bertsch will most likely not be in place until January. Until then, contact Evan Downing with questions.
- Dispositions Pilot
 - The Final Dispositions pilot form was handed out to faculty members who work with cooperating teachers.

Discussion Items

- Department Strategic Planning goals (attachment – draft goals)
 - <http://fueltheflame.nku.edu/>
 - The goals are drafted but help/comments/suggestions with the action steps is needed

Announcements

- Next department meeting: December 2, 12:15 – 1:30 p.m., MEP 204
- Celebration of Student Research & Creativity
 - Week of April 13-17; Poster session – April 15
 - Abstract submissions accepted from November 1 through February 23 at <http://celebration.nku.edu/>
- Teacher Candidate Award Ceremony: December 1, 4:00 p.m., University Center Ballroom (UC 375)
- Commencement:
 - Saturday, Dec 13, 3:00 p.m.
 - <http://specialevents.nku.edu/commencement.html>
- COEHS Winter Party:
 - NKU Men's Basketball Game, Lightning Deck at BoK
 - Wednesday, December 3, 6:30 p.m.
 - RSVP to coehsdean@nku.edu by November 17
- All catalog revisions must be sent to Department Chair by November 18
- ELL/GT/Co-teaching matrix revisions must be sent back to Shawn as soon as possible